

**RESOLUTION NO. 2015-\_\_-\_\_R**

**A RESOLUTION TO DISCONTINUE THE USE AND PURCHASE OF THE GLOBAL RELAY SOFTWARE AND SERVICES FOR THE CITY OF TONTITOWN, ARKANSAS; TO ESTABLISH AN EMAIL RETENTION AND DISPOSAL SCHEDULE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the City Council of the city of Tontitown has determined it necessary to discontinue the use and purchase of the Global Relay software and services; and

**WHEREAS**, the City Council desires to implement an email retention and disposal schedule for city emails; and

**WHEREAS**, the City Council is authorized to do so pursuant to §14-2-203(b) of the Arkansas Code.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the city of Tontitown, Arkansas:

Section 1: That the Mayor and Recorder are directed and authorized to investigate and recommend for adoption an email retention and disposal schedule and corresponding email system to the City Council, as soon as it is reasonably possible to do so.

Section 2: That the Global Relay software and services shall be discontinued, but only after an email retention and disposal schedule and corresponding email system have been approved by the City Council.

**PASSED AND APPROVED** this 6<sup>th</sup> day of January, 2015.

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PAUL COLVIN, Mayor

ATTEST:

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ALICIA COLLINS, City Recorder/Treasurer