



# Vacate Permit

## Application & Checklist

Application can be found at [www.tontitown.com](http://www.tontitown.com)

Permit #: \_\_\_\_\_ Fee: \$ \_\_\_\_\_

Approved by: \_\_\_\_\_

Approved Date: \_\_\_\_\_

### PERMIT FEES WILL DOUBLE IF WORK BEGINS BEFORE PERMIT IS APPROVED

Fill out this form completely, supplying all necessary information and documentation to support your request.

<b>Property Information</b>	Address <u>E. Baker Ave</u>	<b>Project Information</b>	<b>Select the property type being vacated:</b>	
	Parcel No. <u>830-38059-000 &amp; 830-38058-000</u>		<input type="checkbox"/> Alley R-O-W	<input type="checkbox"/> Drainage Easement
	Subdivision <u>First Addition North</u>		<input type="checkbox"/> Street R-O-W	<input type="checkbox"/> Public Access Easement
			<input checked="" type="checkbox"/> Utility Easement	<input type="checkbox"/> Other

<b>Property Owner</b>	Property Owner <u>Mick, Jennifer L. Chandler Gift Trust</u>	Office Phone _____
	Business Name _____	Cell Phone <u>479-856-1405</u>
	Mailing Address <u>319 W Baker Ave</u>	E-mail <u>bmick@mickconstruction.org</u>
	<u>Springdale, Ar 72762</u>	<input type="checkbox"/> Check here if this is the primary contact.

<b>Applicant/ Representative</b>	Representative <u>Nathan Crouch</u>	Office Phone <u>479-443-4506</u>
	Business Name <u>Blew &amp; Associates</u>	Cell Phone _____
	Mailing Address <u>3825 N Shiloh Dr</u>	E-mail <u>nathan@blewinc.com</u>
	<u>Fayetteville, Ar 72703</u>	<input checked="" type="checkbox"/> Check here if this is the primary contact.

#### SUBMITTAL CHECKLIST: (All items must be submitted before the application will be processed)

- 1. **Fee.** Submit an accurate and complete application and the fee.
- 2. **Utility Release Forms.** Submit the signed release forms from ALL outside agency utility companies.
- 3. **Neighbor Notification Forms.** Submit the signed forms of all adjacent property owners (exclude utility easements).
- 4. **Certified List.** Submit the *certified list* of all adjacent property owners (exclude utility easements).
- 5. **Vicinity Map.** Submit an exhibit / vicinity map which clearly portrays the easement you are proposing to vacate.
- 6. **Recorded Plat.** Submit a copy of the recorded plat or copy of the filed document(s) that created the general utility easement, drainage easement, public access easement, street right-of-way or alley you are proposing to vacate.
- 7. **Legal Description.** Attach an accurate legal description of the area being vacated. (may be found on warranty deed or current survey of property).
- 8. **Petition to Vacate Form.** Submit an accurate and complete Petition to Vacate Form, which is included in this application.

**Applicant/ Representative:** I certify that the foregoing statements and answers herein made all data, information, and evidence herewith submitted are in all respects, to the best of my knowledge and belief, true and correct. I understand that submittal of incorrect or false information is grounds for invalidation of application completeness, determination, or approval. I understand that the City might not approve what I am applying for, or might set conditions on approval.

Signature Jennifer Mick Date 11/14/2023

**Property Owner/ Authorized Agent:** I certify that I am the owner of the property that is the subject of this application and that I have read this application and consent to its filing. (If signed by the authorized agent, a letter from the property owner must be provided indicating that the agent is authorized to act on his/her behalf).

Signature Jennifer Mick Date 11/14/2023

<b>Staff Use Only</b>	Date Submitted: _____ Zone _____	Fee: \$ _____ Receipt# _____
	CC Meeting Date _____ Date Approved _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit Card _____

**PETITION TO VACATE**

which is described as follows:

PETITION TO VACATE AN Utility Easement

LOCATED AT E Baker Ave

CITY OF TONTITOWN, ARKANSAS

TO: The Tontitown City Council

We, the undersigned, being all the owners of the real estate of or adjacent to the utility easement to be vacated hereinafter sought to be abandoned and vacated, lying in Tontitown, Arkansas, a municipal corporation, petition to vacate an Utility Easement which is described as follows:

Legal Description to of area to be vacated: ATTACHED SEPARATELY

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

That the real estate affected by said abandonment of the Utility Easement located at W Baker Ave

to the City of Tontitown, Arkansas, a certified copy of the original plat located in the Circuit Clerk's Office for the County of Washington, State of Arkansas, is attached hereto, and made part hereof as though set out herein word for word.

Petitioners state that the above described real estate will not adversely affect the public interest and welfare and would also not be adversely affected by the abandonment of the above described Utility Easement

The petitioners recommend that the City of Tontitown, Arkansas, abandon and vacate the above described real estate, subject, however, to the existing utility easements as required, and that the above described real estate be used for their respective benefit and purpose as now approved by law.

WHEREFORE, the undersigned petitioners respectfully recommend that the governing body of the City of Tontitown, Arkansas, abandon and vacate the above described real estate, subject to said utility easements and as to the particular land the owner be free from the easements of the public for the use of said real property.

Dated this 14 day of November, 2023.

Bryon Mick  
Printed Name

Bryon K. Mick  
Signature

Jennifer Mick  
Printed Name

Jennifer U Mick  
Signature