



Conditional Use Permit

Application & Checklist

Tontitown Planning Commission

Office Use Only:

Permit #: _____ Fee: \$ 200.00

Approved by: _____

Approved Date: _____

Please fill out this form completely, supplying all necessary information and documentation to support your request. **Your application will not be placed on the Board of Adjustment agenda until the application is completed and required information is provided.**

| | | | |
|--------------|--|----------------------------|--|
| Owner | Name/Agent: <u>Baker Donelson for Vertical Bridge</u> <u>1901 Sixth Ave North</u> Address: <u>Ste 2600</u> City, State, Zip: <u>Birmingham, AL 35203</u> Phone: <u>(205)250-8353 or (205)250-8304</u> Email: <u>ncr@bakerdonelson.com</u> <u>mpalmer@bakerdonelson.com</u> | Project Description | Requested Land Use Explanation: _____ <u>Construction of a</u> <u>wireless telecommunications</u> <u>facility</u> |
|--------------|--|----------------------------|--|

| | | |
|-----------------------------|---|---|
| Property Information | Parcel Number(s): <u>830-37879-200</u> Zoning: <u>C2</u> Present Land Use: <u>Warehouse</u> Proposed Land Use: <u>Warehouse with telecommunications facility</u> | <input type="checkbox"/> Select if this is the primary contact. |
|-----------------------------|---|---|

Property Owner/ Authorized Agent: I certify that the foregoing statements and answers herein made all data, information, and evidence herewith submitted are in all respects, to the best of my knowledge and belief, true and correct. I understand that submittal of incorrect or false information is grounds for invalidation of application completeness, determination, or approval. I understand that the City might not approve what I am applying for or might set conditions on approval.

Signature: [Signature] Attorney Date: 5/28/24

Property Owner/ Authorized Agent: I certify that I am the owner of the property this is the subject of this application and that I have read this application and consent to its filing. (If signed by the authorized agent, a letter from the property owner must be provided indicating that the agent is authorized to act on his/her behalf.)

Signature _____ Date _____

| | | |
|-----------------------|----------------------------|-------------|
| Staff Use Only | Date Application Submitted | |
| | Date Accepted as Complete | Accepted By |



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1. **Application Form.** Completed application form.
2. **Fee.** Payment of the application fee as found in Chapter 155 in the code of Ordinances. [http://www.amlegal.com/nxt/gateway.dll/Arkansas/tontitown_ar/titlexvlandusage/chapter155fees?f=templates\\$fn=default.htm\\$3.0\\$vid=amlegal:tontitown_ar\\$anc=](http://www.amlegal.com/nxt/gateway.dll/Arkansas/tontitown_ar/titlexvlandusage/chapter155fees?f=templates$fn=default.htm$3.0$vid=amlegal:tontitown_ar$anc=) .
3. **Survey.** Acquire a survey or map of the property describing what it is you want done.
4. **Narrative.** Written or typed statement on separate sheet demonstrating each of the following criteria:
 - A: State the proposed use and reason for proposed use.
 - B: Hours of operation, including days of the week.
 - C: Indoor and outdoor areas to be utilized.
 - D: Planned indoor and outdoor structural changes.
 - E: Proposed number of employees.
 - F: Anticipated patrons, clients, deliveries, and/or customers (avg. per day).
 - G: Parking needs required for the proposed use including existing and proposed.
 - H: Planned outdoor lighting changes.

Please note: Depending on the nature and proposed use of the conditional use permit, additional information may include, but is not limited to: photographs or an architect's drawing renderings or a proposed building plan as deemed necessary by the Planning Department staff and / or the Board of Adjustment.



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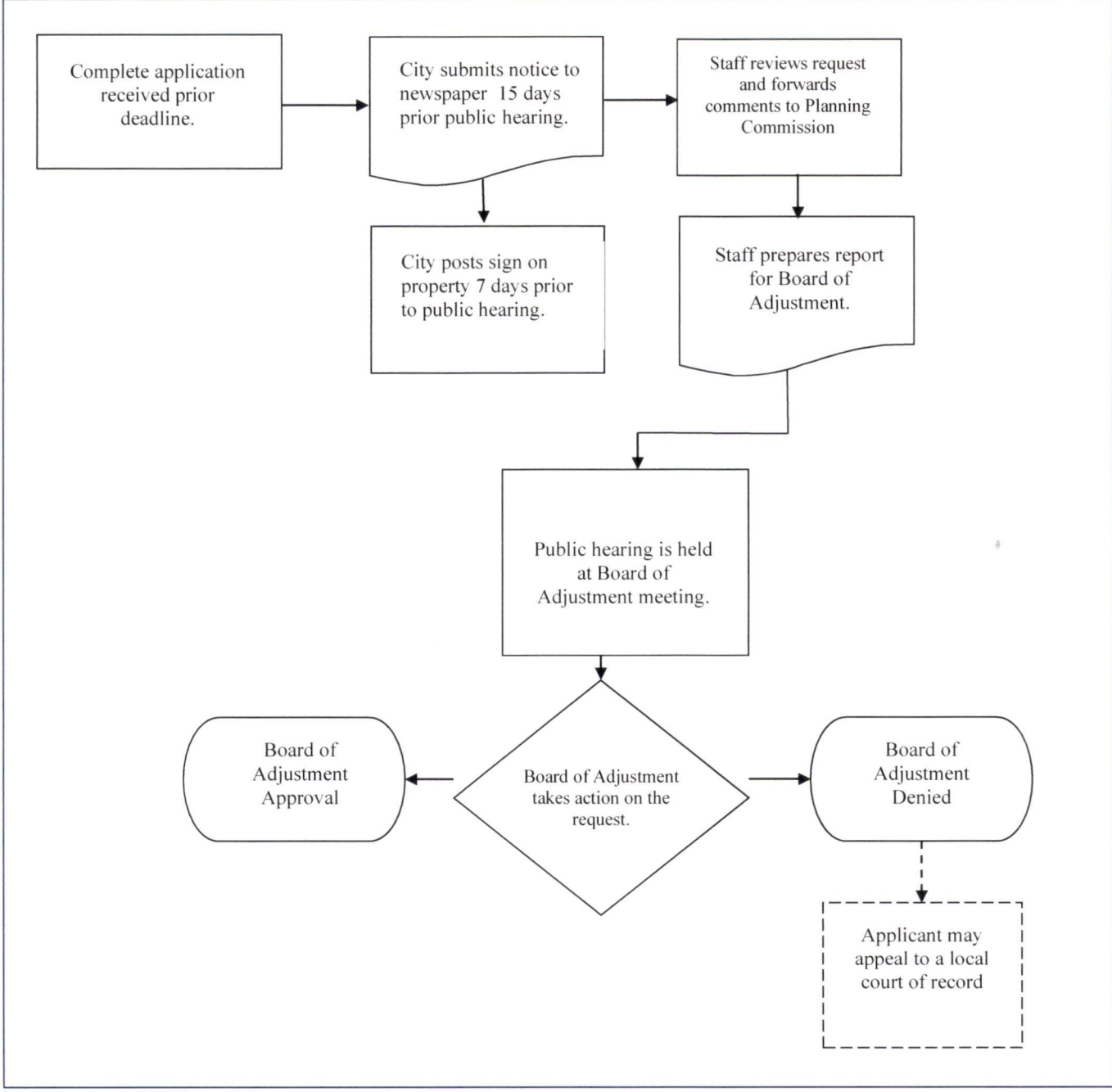
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Conditional Use Review Process



EXHIBITS

| | |
|-------|--|
| Tab A | Check for Fee |
| Tab B | Survey |
| Tab C | Narrative |
| Tab D | Construction Drawings |
| Tab E | RF Justification for Site |
| Tab F | Fall Zone Letter |
| Tab G | Photographs of Location |
| Tab H | Copy of Ground Lease and Assignment |