

RESOLUTION NO. 2024-_____

CITY OF TONTITOWN, WASHINGTON COUNTY, ARKANSAS

**A RESOLUTION ADOPTING A SALARY ADMINISTRATION
PROCEDURE GUIDE FOR THE CITY OF TONTITOWN, ARKANSAS.**

WHEREAS, the City of Tontitown desires to adopt a salary administration procedure guide in order to clearly define roles and responsibilities for all City jobs, offer competitive salary opportunities, and satisfy applicable regulatory requirements, as set forth and more particularly described in the attached Exhibit “A”; and

WHEREAS, the City Council has reviewed the proposal and has determined that it is in the best interest and benefit of the community to adopt the Salary Administration Procedure Guide, attached hereto as Exhibit “A”, for the City of Tontitown.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Tontitown, Arkansas:

Section 1. The City Council hereby approves and adopts the Salary Administration Procedure Guide, attached hereto as Exhibit “A”, for the City of Tontitown.

Section 2. The Mayor and her designee are hereby authorized to take all such action as necessary in connection therewith.

PASSED AND APPROVED this ___ day of December 2024.

APPROVED:

Angela Russell, Mayor

ATTEST:

Rhonda Ardemagni, City Clerk-Treasurer
(SEAL)